

**Lethbridge Community College**  
**Computer Information Technology Advisory Committee**  
**MINUTES**  
Tuesday, February 8, 2005  
Hosted By: **Iunctus Geomatics**

**Present:**

Barry Robinson, Garry Semech, Karen Harker, Brock Price, Ken Chapmen, Jimm Valentinsen, Bud Haycock, Lettie Croskery, Susie Kennedy, Terry Allred, Doug Wells, Matt Lynch, Lynn Laventure.

**Regrets:**

Stephen Graham, Timothy Frantz, Marty Boogaart, Karen Wojtowicz, Jim Campbell, Shannon Mercer (1st Year Student Rep.), Kelly Gorrill (Recording Secretary)

**Welcome:**

Jimm welcomed everyone to the meeting and thanked them for coming.

**Introductions:**

Round table introductions were made.

**Approval of Minutes:**

The minutes from October 26, 2004 were approved by Matt Lynch and seconded by Barry Robinson.

**New Membership Committee:**

The membership committee met to discuss possible new members. The following were nominated, contacted and invited to join the committee. Tim Frantz nominated two gentlemen from Myers Norris Penny (not in attendance at this meeting), while Susie Nominated Ken Chapman, from Calgary, and Karen invited Garry Semech.

Recently, the committee has lost Palliser Regional School representation; the New Membership Committee will contact Morris about representation.

Don Reichert, from Catholic Central High School, has stepped aside, meaning we've lost our high school representative. We need to build up the committee in that area to ensure we are kept up to date with what is happening in the schools. The New Membership Committee will contact Rik Jesse (from Winston Churchill High School), and/or Mr. Burton (from the Lethbridge Colegiate Institute) to see if we can fill this void.

Jimm will check with Brian Bertschi, with the City of Lethbridge, to see if he would like to join.

**Action:** New Membership Committee will follow-up.

**CIPS Re-accreditation:**

Doug reported that three people were on the CIPS accreditation visit team and they spent two days on campus. On last day they invited Doug & Susie back to present initial findings which were very positive. No major issues that can't be easily addressed. The positives were over and above the requirements. Both the free CIT Seminars and the Gaming initiative were identified as positive initiatives.

**IT Fieldwork Report:**

Lynn updated the committee - 18 students, 2 completed, 8 currently working, 4 going out in the spring (out of town), 4 applied for postings, waiting for answers from employers.

**Student Reports:**

Brock commented that second year is good - fieldwork is adding a lot of work but it is a good learning experience. He is taking the gaming course with Sean and enjoying the chance to do programming. Systems Design - ready to go ahead with the fun stuff, done with the planning. Advance Internet - internet sharing, firewalls, interesting, useful class. IT Seminar, meet the people from industry - great success, get your name out there.

**CIT Curriculum Review:**

Susie suggested that We need to review course outlines at a later date with CIT Advisory members. Given our new membership, it would be appropriate to review our curriculum so members are familiar with the material. We also need member feedback and direction. At Ken's request, Barry reviewed the E-Commerce - CIT 272 - outline in detail.

Ken suggested that, at future meetings, statistics (ie: trends, retention numbers, factors etc.) would be very helpful.

**Action:** Susie to collect program statistics

**Advisory Committee Members Course Involvement - CIT 270:**

Students are learning how to present themselves to the employers (resumes), produce a portfolio (website, CD, or binder). Students involved in practice interviews for mock positions. We would like advisory committee members to: 1) review resumes and provide feedback; and 2) practice interviewing with students. The

proposed date for mock interviews is March 23, 2005.

**Action:** Susie will send an email to see if people are interested in critiquing resumes or doing interviews.

**Next Meeting:**

The next meeting will be our last for this year, and will be held on campus at the LCC in the Sunflower room; it is scheduled for **April 12, 2005** from 6:00 - 8:00 PM. A light supper will be served, and a tour of our Computer labs, and demonstrations of some of our student's projects, will be showcased during the curriculum review.

**Presentation/tour of luncus Geomatics:**

For those that could stay, Matt took us through a powerpoint of who lunctus is, and what they do. Also, during a break in the meeting, those who were interested watched a live feed of satellite imagery.

**Adjournment:**

The meeting offically adjourned at 8:45 PM.